



## TEXTILES CARE AND MAINTENANCE

With regular care and maintenance, your Herman Miller furniture will provide many years of superior performance and satisfaction. To maintain the quality of your Herman Miller textiles, please follow the cleaning procedures outlined here.

The instructions for the care and maintenance of Herman Miller Products are provided to you as a service. No warranty is implied since results may vary.

### Systems Product Fabrics

*Abak®*, *Action Office®*, *Canvas Office Landscape™*, *My Studio™ Environments*, *Passage®*, and *Prospects®*

For normal cleaning, vacuum panel cloth as needed, using an upholstery attachment. If further cleaning is needed, dry-clean or spot clean fabric with solvent cleaner.

Do not brush fabric or panel cloth or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric.

Do not apply water or any liquid solution to panel cloth. Wetting the fabric with any liquid solution may result in permanent damage.

*Ethospace® Tiles and Resolve® Blankets*

For normal cleaning, vacuum as needed, using an upholstery attachment. If further cleaning is needed, dry-clean or spot clean fabric with a solvent cleaner.

Do not brush fabric or panel cloth or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric.

If large areas are soiled, have a professional cleaning firm clean the fabric with a dry compound upholstery shampoo.

### Seating Fabrics

*Advo™*, *Ambi®*, *Aside®*, *Celle®*, *Ergon 3®*, *Equa 2®*, *Eames®*, *SAYL®*, *Setu®*, and *Swoop™ Chairs*

For normal cleaning, vacuum upholstery fabric as needed, using an upholstery attachment. If further cleaning is needed, dry-clean or spot clean fabric with solvent cleaner.

Do not brush fabric or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric.

Do not apply water or any liquid solution. Wetting the fabric with any liquid solution may result in permanent damage.

***Balance and Rhythm – Embody™, SAYL Chairs***

For normal cleaning, vacuum upholstery fabric as needed, using an upholstery attachment. Do not brush fabric or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric.

To spot-clean fabric, immediately soak up the stain with a soft absorbent cloth.

Do not dry the stain completely or it may set.

The longer a stain is allowed to remain on the fabric, the more difficult it is to remove.

For water-based stains, such as coffee, soft drinks, fruit juices, or milk, use a water-based cleaner (specifically made for cleaning fabric) or a solution of mild (alkaline) warm soapy water (not overly soapy) applied with a damp clean cloth or sponge.

Work the cleaner into a lather or foam.

*Never use hot water; it will set the stain. Avoid scrubbing.*

For oil-based stains such as lipstick, grease, or salad dressing use a dry cleaning solution applied with a damp clean cloth or sponge. Test the cleaning solution on a small, concealed area first. If there is no spotting, ringing, or damage to the fabric or its dyes, apply the cleaning solution to the soiled area with light, quick strokes. Begin at the outside of the stain and work toward the center, being careful not to over-saturate the fabric. K2r is also a product that can be used. See product label for complete instructions.

Do not over apply water or any liquid solution to fabric.

Excessive wetting of the fabric with any liquid solution may result in permanent damage to the material.

Do not rub too vigorously or you may damage the nap of the fabric or break fibers. Several light applications are better than one heavy application.

Soak up all remaining solution and then use a clean cloth or sponge dipped in cool water to remove any residue.

Let fabric dry thoroughly and then vacuum well before using.

If the stain resists cleaning, call a professional cleaning firm.

#### ***Bingo – High Performance Upholstery Material***

For normal cleaning, vacuum upholstery fabric as needed, using an upholstery attachment. Do not brush fabric or use a vacuum attachment with a rotary brush.

If an area is soiled, wash Bingo with a soft cloth or soft-bristled brush lathered with mild, non-abrasive soap and lukewarm water. Before the surface dries, wipe with a clean, dry cloth to remove any residue. This procedure may be repeated to remove stubborn dirt or stains.

Do not use any cleaning method that is not listed above, as other methods may attack the urethane material and cause eventual degradation.

#### ***Checkmate and Jump Rope – YES Essentials® Fabric***

For normal cleaning, vacuum upholstery fabric as needed, using an upholstery attachment. Do not brush fabric or use a vacuum attachment with a rotary brush.

Brushing may permanently damage the nap or change the character of the fabric.

To spot clean the fabric, immediately soak up the spill or debris with a clean cloth. Use a powdered enzyme detergent mixed with warm, clean water (not overly soapy) applied with a damp clean cloth or sponge. Be sure to remove all excess soap with clear, clean water. Repeat as needed to remove any residue.

For additional information on YES Essentials, visit [www.yesessentials.com](http://www.yesessentials.com).

#### ***Quilty – GreenShield™ Fabric***

To spot clean the fabric, immediately soak up the spill or debris with a clean cloth. Use a powdered enzyme detergent mixed with warm, clean water (not overly soapy) applied with a clean damp clean cloth or sponge. Be sure to remove all excess soapy water with clear, clean water.

Repeat as needed to remove any residue.

For additional information on GreenShield, visit [www.greenshieldfinish.com](http://www.greenshieldfinish.com).

#### ***Spools – Crypton® Fabric***

For normal cleaning, vacuum upholstery as needed.

To spot clean the fabric, immediately soak up the spill or debris with a clean cloth. Use a powdered enzyme detergent mixed with warm, clean water (not overly soapy) applied with a damp clean cloth or sponge. Be sure to remove all excess soap with clear, clean water.

Crypton offers cleaners, including an oil based stain remover, a food stain remover, a fabric freshener, and a general upholstery extraction cleaner. For these cleaning products, and additional information on Crypton, visit [www.cryptoncare.com](http://www.cryptoncare.com).

### **Suspension Materials**

#### ***Pellicle®, AireWeave™, Cygnus™, Flexnet™, Latitude™, Lyris 2™, and Network***

##### ***Normal Cleaning***

For normal cleaning, vacuum fabric as needed using an upholstery attachment. Vacuuming picks up dust and reduces the need for professional cleaning.

*Do not brush fabric or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric.*

##### ***Spot Cleaning***

To spot-clean fabric, immediately soak up the stain with a soft absorbent cloth. Do not dry the stain completely or it may set.

The longer a stain is allowed to remain on a fabric, the more difficult it is to remove.

For water-based stains such as coffee, soft drinks, fruit juices, or milk use a water-based cleaner (specifically made for cleaning fabric) or a solution of mild (alkaline) warm soapy water (not overly soapy) applied with a damp clean cloth or sponge.

Work the cleaner into a lather or foam.

*Never use hot water; it will set the stain. Avoid scrubbing.*

For oil-based stains such as lipstick, grease, or salad dressing use a dry cleaning solution applied with a damp clean cloth or sponge. Test the cleaning solution on a small, concealed area first. If there is no spotting, ringing, or damage to the fabric or its dyes, apply the cleaning solution to the soiled area with light, quick strokes. Begin at the outside of the stain and work toward the center, being careful not to over-saturate the fabric. K2r is also a product that can be used. See product label for complete instructions.

Do not over apply water or any liquid solution to fabric.

Excessive wetting of the fabric with any liquid solution may result in permanent damage to the material.

Do not rub too vigorously or you may damage the nap of the fabric or break fibers.

Several light applications are better than one heavy application.

Soak up all remaining solution and then use another clean cloth or sponge dipped in cool water to remove any residue.

Let fabric dry thoroughly and then vacuum well before using.

If the stain resists cleaning, call a professional cleaner.

#### *Large Areas*

If large areas are soiled, contact a professional cleaning firm.

### **Vinyl Upholstery**

For normal cleaning, wash vinyl with a soft cloth or soft-bristled brush lathered with mild, nonabrasive soap and lukewarm water. Before the surface dries, wipe with a clean, dry cloth to remove any residue. This procedure may be repeated to remove stubborn dirt or stains.

Ink spots can sometimes be removed by washing with soap and water followed by isopropyl alcohol.

Do not use any cleaning method that is not listed above, as other methods may attack the vinyl and cause eventual degradation.

### **Leather Upholstery**

For normal cleaning, vacuum or dust frequently with a clean, dry cloth. If leather is soiled, it can be wiped with a damp soft cloth and a lather of any mild soap and a minimum amount of lukewarm water. Do not spot clean leather; clean the entire surface. Wipe clean with a damp cloth and dry with a clean, soft cloth.

For spots and spills, wipe excess liquid immediately with a clean cloth or sponge; let the leather air dry. If further cleaning is necessary, sponge the entire surface—seat, back, or chair arm—with clean, lukewarm water. Let the leather air dry; never use a hair dryer or other heat source to dry leather.

For stubborn spots and stains, apply a mild, nonabrasive soap solution with a clean, wet sponge. Rinse well and let air dry. For butter, oil, or grease, wipe the leather with a clean, dry cloth and let the remainder of the oil dissipate into the leather. Do not apply water or try to wash a grease spot.

Do not use saddle soap, cleaning solvents, oils, furniture polishes, varnishes, abrasive cleaners, detergents, or ammonia on leather; they will ruin the finish, causing it to become sticky and cracked.

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