



**STATE OF UTAH "BEST VALUE" COOPERATIVE CONTRACT
CONTRACT NUMBER: MA145 Page 1 of 7**

May 09, 2016

Revision number: 6

Purchasing Agent: Terri O'Toole

Phone: 801-538-3147

Email: totoole@utah.gov

**Item: OFFICE FURNITURE (Systems and Accessories, Desks, Tables, Seating,
Filing, Storage, Case-Goods)**

Vendor: 04327C

Henriksen/Butler Design Group (Authorized dealer for Herman
Miller)
249 SO. 400 East
Salt Lake City, UT 84111-2631

Internet Homepage:

[Herman Miller State Contract Website](#)
[Henriksen/Butler State Contract Website](#)

Contact:

Paige Wright, Principal & SVP, Sales

Telephone:

(801) 363-5881

Fax number:

(801) 359-4326

Email address:

pwright@hbdg.com

Sales Contact:

Paige Wright

Telephone:

(801) 994-6349

Email address:

pwright@hbdg.com

Reporting type:

Line item

Brand/trade name:

HERMAN MILLER

Price:

Discount off Herman Miller February 2016 Catalog

Terms:

NET 30

Effective dates:

12/21/2012 through 11/29/2017

Renewal options remaining:

Days required for delivery:

Lead time dependent on product

Freight Terms:

FOB Destination. Freight Prepaid. Freight included in price.

Price guarantee period:

One year

Minimum order:

None

Other conditions:

Revision #6: updates to contract, also see how to locate Price Books.

Solicitation #: TO11013 WSCA Office Furniture

The administrative fee for this contract is **0.50%** and is already included in the contract price.

NOTE TO AGENCIES: MULTIPLE AWARD:

MA147

Midwest Office Supply (Steelcase)

MA144

MBI Business Designs (Allsteel)



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MA146
PA022

Desks Inc. (Hon Company)
Utah Correctional Industries – Wood Furnishings and Metal Chairs

This contract may be subject to the UCI State Use Law. Please review the law at:
<http://purchasing.utah.gov/training/documents/stateuselaw.pdf>

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor creating a PRC in Finet. Agencies will return to the vendor any invoice which reflects incorrect pricing.

Henriksen Butler will be required to provide the following services as part of this contract:

1. Dedicated Website.
2. Warranty information provided on the website.
3. Maintain minimum insurance requirements as stated in Master Agreement.
4. Provide Drop Ship (products delivered direct from manufacturer with no installation cost), Inside Delivery (products delivered by the Authorized Dealer inside an office building location as designated on a purchase order, unloaded and unboxed with no assembly), and Installation and Design Services (see description and fees below).
5. Owner's manual provided on the website.
6. When the repair or replacement of a furniture product under warranty becomes necessary, Henriksen Butler shall act as a servicing agent for the manufacturer to remedy the problem. All repair/replacement work shall be coordinated by Henriksen Butler. All defective products/components shall be replaced or repaired.
7. Detailed contract requirements are stated in the Master Agreement.

OPTIONAL SERVICES:

Design Services: \$56.28/Hour

Design and layout services for new product include:

1. **DESIGN PROGRAMMING.** This is the research and decision-making process that identifies the scope of work to be designed. In many cases a sales representative can gather this information to pass onto designers, however, depending on the size, scope or complexity of a project a designer may be called in to participate in programming meetings.
2. **FIELD VERIFICATION** of facility dimensions, this includes going on site to inspect and measure the space along with updating the customer provided CAD drawings to reflect accurate dimensions, or creating the CAD drawings if they don't exist.
3. **FURNITURE SPACE PLANNING, LAYOUT, and 3D RENDERING,** this may include multiple revisions based on customer feedback. Space planning may include preliminary block plans to determine space utilization or may include specific product application and



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design. Designers ensure that drawings meet all building, electrical and fire codes, and may obtain approval from building department as required.

4. FURNITURE SPECIFICATION, this includes creating parts lists based on the layout of the space, application of CMF, and specification/coordination of electrical/data. This also includes a double check of work to make sure all specifications meet code and match the requested finishes, quantities and sizes on the floor plan. This may also include time to research and present multiple product options as requested. Each time the layout or CMF is revised the specification must also be revised. A proposal is created from final specifications and allows an order to be placed.
5. COLOR, MATERIAL and FINISH (CMF) recommendations. This may include time to research and present multiple options as requested. When a customer's own material (COM) is selected, a designer must spend time verifying yardage and application of COM along with availability and compatibility on product. Each time colors or finishes are revised by a customer the specification must also be revised.
6. FINAL FLOOR PLANS are created and used for customer sign off and installation, to include furniture layout, electrical/data locations, etc. These may be provided to a customer as a printed copy or electronic PDF format.

Design services required for RECONFIGURATION of existing furniture may include the same services as outlined above and also include:

1. PRODUCT INVENTORY. A designer is required to go out to the existing space and assess/inventory the existing furniture layout and products. A drawing and specification list of the existing furniture layout is required prior to beginning a reconfigure.
 - a. If the original design was completed by H/B and we have the drawings/design on file, we will verify the existing layout against the drawings then update the drawings to verify we have an accurate design/layout/count of existing products prior to beginning the new design.
 - b. If the original design was not completed by H/B or we don't have drawings/design on file then we will need to create a new set of drawings that reflect the current furniture layout prior to beginning the new design.

Additional Requirements:

- Fabric, paint, and finishes shall be available electronically and incorporated in CAD drawings to aid in the selection process. The accuracy of all facility dimensions, obstructions, and attributes shall be the responsibility of the Authorized Dealer for each Participating Entity.
- The Authorized Dealer shall be responsible for overages, shortages or all other ordering errors resulting from orders based on the design work completed by the Authorized Dealer. Approval of design work by the Purchasing Entity does not constitute responsibility for the Authorized Dealer design or ordering process.
- If the Authorized Dealer for each Participating Entity is found to have designed and specified a new furniture installation which does not fit properly due to inaccurate floor plans, it shall be the Authorized Dealer for each Participating Entity's responsibility (financially and logistically) to resolve the matter to the Purchasing Entity's satisfaction. No payment shall be made until the issue is fully resolved and approved by the Purchasing Entity's project manager for any Participating Entity.
- The Authorized Dealer for each Participating Entity shall provide an installation plan



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showing in detail, the position of all new furniture products, wall heights, colors, types of panels, and voice/data outlets. The Purchasing Entity's project manager for any Participating Entity shall approve, in writing, the final plan.

- The Authorized Dealer shall be responsible for all plans and their review for correct product application and stability. The Authorized Dealer is responsible for notify the Purchasing Entity's project manager immediately of any deviations or inconsistencies with product capabilities, including unusual assembly requirements.
- The Authorized Dealer is responsible for accurately specifying all necessary products including parts, components, connectors, fillers, trim pieces, and other items in the plan and on the component list. If parts are missing at assembly time, the OEM's Authorized Dealer is responsible for the quick shipment (within the agreed upon timeframe) of the missing parts.

Installation Services: \$34.17/Hour
Reconfiguration Services: \$36.50/Hour

The Authorized Dealer shall take precautions during the installation of any product not to damage the premises or the property of the Purchasing Entity. If damages do occur as a result of operations under this contract, the Authorized Dealer is responsible for ensuring that the affected area/item(s) are returned/restored to their original condition or the Authorized Dealer shall make restitution, as agreed upon by the parties.

General:

- a. The Authorized Dealer shall be fully responsible for the assembly team and the supervision of the team.
- b. The Authorized Dealer is responsible for ordering any missing, damaged, or incorrect items upon discovery.
- c. The Purchasing Entity shall incur no additional charges as a result of the Authorized Dealer's error.
- d. The Purchasing Entity reserves the right to hire or make arrangements for additional cleaning personnel if the Contracted Supplier is not able to properly clean and ready the site for occupation by the designated move in date. The Purchasing Entity shall notify the Authorized Dealer of their intent to hire additional cleaning personnel, and give the Authorized Dealer the opportunity to correct any inadequate cleaning issues. If required, the cost of additional cleaning shall be fully reimbursed by the Authorized Dealer.

Specific to Systems Furniture and Accessories:

- a. The Contracted Supplier or Authorized Dealer must work cooperatively with the Purchasing Entity and participate in the final walk-through inspection and provide a punch out checklist if requested.
- b. The punch out written checklist shall be a listing of any missing, incorrect, or damaged items.
- c. The Authorized Dealer is responsible to ensure that a final cleaning will be completed prior to the final walk-through and shall include a wet wipe down of all surfaces, vacuuming of carpet or broom sweeping of solid surface flooring, and any other cleaning required for the work stations to be in move-in condition.

Specific to Seating:



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- a. The Authorized Dealer shall be fully responsible for the assembly of the product. Installed items must be fully assembled and ready for use within the agreed upon timeframe of the Purchasing Entity.
- b. The Authorized Dealer is responsible for ensuring that a final cleaning will be completed prior to the final walk-through and acceptance of the seating items.

Specific to Desks, Tables, Filing, Metal Storage and Wooden Case-Goods:

- a. The Authorized Dealer shall be fully responsible for the assembly of installed product. Installed product must be fully assembled and ready for use the agreed upon timeframe of the Purchasing Entity.
- b. The Authorized Dealer must place all desk, tables, filing, metal storage and wooden case-goods in the location designated by the Design Plan or Purchasing Entity.
- c. The Authorized Dealer is responsible to ensure that a final cleaning will be completed prior to the final walk-through and acceptance of all purchased items.



1-Feb-16

Herman Miller Inc. Price Sheet	State of Utah Participating Agreement -- NASPO Value Point Program			
	Discounts are from List Price			
	Tiers are based on List Value by Product Group			
Product Line	\$ 1 - \$100,000	\$100,001 - \$200,000	\$200,001 - \$500,000	\$500K +
Monolithic Systems				
Action Office	74.87	74.87	74.87	74.87
Thrive Portfolio	58.79	58.79	58.79	58.79
Frame & Tile Systems				
Canvas Office Landscape: Walls & Private Office	67.80	69.85	69.85	71.35
Canvas Office Landscape: Group Based	67.80	69.85	69.85	71.35
Ethospace	67.80	69.85	69.85	71.35
Seating				
Ergon 3, Equa 2	57.80	57.80	57.80	57.80
Aeron, Mirra 2, Celle, Setu, Sayl Seating	49.75	51.75	51.75	51.75
Embody Chair	47.70	49.75	49.75	49.75
Aside	55.80	55.80	55.80	55.80
Caper, Limerick	51.75	53.75	53.75	53.75
Eames - Alum., Shell, Tandem; Celeste, Swoop	43.70	44.70	44.70	44.70
Geiger Seating	49.75	50.75	50.75	50.75
Desks & Tables				
HM Eames Laminate Tables (F),	67.80	69.85	69.85	71.35

Herman Miller Inc. Price Sheet

Price Book Date: February 1, 2016

State of Utah Participating Agreement -- NASPO Value Point Program

Discounts are from List Price

Tiers are based on List Value by Product Group

Product Line	\$ 1 - \$100,000	\$100,001 - \$200,000	\$200,001 - \$500,000	\$500K +
Monolithic Systems				
Action Office	74.87	74.87	74.87	74.87
Thrive Portfolio	58.79	58.79	58.79	58.79
Frame & Tile Systems				
Canvas Office Landscape: Walls & Private Office	67.80	69.85	69.85	71.35
Canvas Office Landscape: Group Based	67.80	69.85	69.85	71.35
Ethospace	67.80	69.85	69.85	71.35
Seating				
Ergon 3, Equa 2	57.80	57.80	57.80	57.80
Aeron, Mirra 2, Celle, Setu, Sayl Seating	49.75	51.75	51.75	51.75
Embody Chair	47.70	49.75	49.75	49.75
Aside	55.80	55.80	55.80	55.80
Caper, Limerick	51.75	53.75	53.75	53.75
Eames - Alum., Shell, Tandem; Celeste, Swoop	43.70	44.70	44.70	44.70
Geiger Seating	49.75	50.75	50.75	50.75
Desks & Tables				
HM Eames Laminate Tables (F),	67.80	69.85	69.85	71.35



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Avive Tables				
Passage	49.75	50.75	50.75	50.75
Public Office Landscape	58.79	58.79	58.79	58.79
Locale	58.60	60.80	60.80	60.80
Layout Studio	49.75	51.75	51.75	51.75
Setu Tables	49.75	51.75	51.75	51.75
Canvas Office Landscape: Beam Based, Dock	67.80	69.85	69.85	71.35
Meridian 5000 Desks,	50.75	52.75	52.75	52.75
Everywhere Tables	65.80	67.80	67.80	67.80
Renew: Sit-to-Stand Tables, Link	65.80	67.80	67.80	67.80
Exclave Performance Gear	51.75	53.75	53.75	53.75
Intersect Tables & Screens	51.75	53.75	53.75	53.75
Swoop Tables and Misc.	43.70	44.70	44.70	44.70
Geiger Desks & Tables	49.75	50.75	50.75	50.75
Files, Storage & Case-goods				
Canvas Office Landscape: Filing & Storage	67.80	69.85	69.85	71.35
Metaform	51.75	53.75	53.75	53.75
Quad. B&F Front Peds (BP&BQ),	74.87	74.87	74.87	74.87
Meridian Storage & Towers	53.25	53.25	53.25	53.25
Quadrant B & F Front Lateral Files (2 & 2A)	50.75	52.75	52.75	52.75
Meridian; Peds, Lateral & Vert. Files	52.75	54.75	54.75	54.75
Tu: Files, Peds, Storage, Towers, & Laminate	66.80	66.80	66.80	66.80
Domino Storage	38.70	40.70	40.70	40.70
Ward Bennett Products	41.70	43.70	43.70	43.70
Geiger Case Goods	49.75	50.75	50.75	50.75

Notes:

Orders must be issued to a participating HMI Authorized dealer.

Discounts include product only dock delivery, services are additional.

Lead Times: Herman Miller has three easy-to-use lead time programs. When you order product from the 10 or the 20 Day or Less program you will receive it on time regardless of how busy we are. The Assigned lead time program is for product that may require a unique process with a unique lead time. Assigned does not always mean extended. See your local Herman Miller dealer for more details.



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STATE OF UTAH - HOW TO LOCATE PRICEBOOKS

There are two ways to locate the price books for this contract:

1. A new document containing direct links to the price books has been added to the contract documents section
2. You can also navigate to the price books from within the Herman Miller Products section
 - a. Select the product line you are looking for
 - b. Select Product Downloads
 - c. Select Pricing information
 - d. Choose the appropriate price book from the menu (Please note this contract is based on standard price books not GSA price books)

Please reference screenshots below for further details



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State of Utah User Logout

State of Utah

Envision

Sustain



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Herman Miller and its authorized dealer, Henriksen/Butler, are pleased to service the State of Utah with quality furniture, design services, product installations, and service requests.

#2

Solution Providers



Henriksen/Butler is more than just another furniture vendor—we are a long-term partner. Anyone can sell you a chair, or a desk or a table. At H/B we are in the business of helping you solve problems. From initial installation to maintenance and support long after the sale, we offer a full menu of solutions and services for interior environments.

- [Henriksen/Butler Website](#)
- [Request Information](#)

HermanMiller

At Herman Miller we inspire designs to help people do great things. Our products and services improve your environment whether its office, healthcare, school, home or the entire building.

- Herman Miller **##!**
- [Better World Report](#)

#1

Contract Documents

- [State of Utah Contract MA145](#)
- [WSCA Participating Addendum](#)

- [State Purchasing Website](#)

Herman Miller Products

Systems

- [Action Office](#)
- [Canvas Office Landscape](#)
- [Ethospace](#)
- [Exclave](#)
- [Layout Studio](#)
- [Metaform Portfolio](#)
- [Renew Link](#)
- [Thrive Portfolio](#)

Seating

- [Aeron](#)
- [Aside](#)
- [Caper](#)
- [Celeste](#)
- [Celle](#)
- [Eames Aluminum Group](#)
- [Eames Soft Pad](#)
- [Eames Tandem Sling Seating](#)
- [Embody](#)
- [Ergon 3](#)
- [Equa 2](#)
- [Limerick](#)
- [Mirra](#)
- [Mirra 2](#)
- [Public Office Landscape](#)
- [SAYL](#)
- [Setu](#)
- [Swoop](#)

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[Where to Buy](#) [Newsletters](#) [Contact](#) [Customer Service](#)

[PRODUCTS](#) [DESIGN RESOURCES](#) [RESEARCH](#) [WHY MAGAZINE](#) [ABOUT US](#) | [STORE](#)

[Products](#) > [Workspaces](#) > [Individual Workstations](#) > [Action Office System](#)



100%



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The screenshot shows a website interface for the 'Action Office System'. At the top, there is a navigation bar with a search box and links for 'Where to Buy', 'Newsletters', 'Contact', and 'Customer Service'. Below this is a secondary navigation bar with links for 'PRODUCTS', 'DESIGN RESOURCES', 'RESEARCH', 'WHY MAGAZINE', 'ABOUT US', and 'STORE'. The main content area features a large image of a modern office workstation with two white ergonomic chairs. A white dropdown menu is open over the image, listing download options: '+ Product Literature', '+ Environmental Information', and '+ Pricing Information'. A red box highlights the 'Product/Application Downloads: Action Office System' header of the menu. On the left side of the page, a vertical sidebar contains a list of categories: 'Images', 'Materials', 'Product Downloads', 'Living Office Design Solutions', and 'Where to Buy'. A red '2c' is visible near the bottom of the dropdown menu.



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Where to Buy Newsletters Contact Customer Service Search

PRODUCTS DESIGN RESOURCES RESEARCH WHY MAGAZINE ABOUT US STORE

Products > Workspaces > Individual Workstations > Action Office System

Product/Application Downloads: Action Office System

- + Product Literature
- + Environmental Information
- Pricing Information
 - ✕ Price Book: GSA Action Office System 10-Day or Less (1567 KB) ^{2d}
 - ✕ Price Book: GSA Action Office System (6817 KB)
 - ✕ Price Book: Action Office System 10-Day or Less (1279 KB)
 - ✕ Price Book: Action Office System (5219 KB)

Images

Materials

Product L

Living Office Design Solutions

Where to Buy



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Utah State Contract MA145 Price Books

Monolithic Systems

[Action Office System](#)

[Thrive Portfolio](#) (*Ergonomic Accessories*)

Frame & Tile Systems

[Canvas: Wall-Based & Private Office](#)

[Ethospace System](#)

Seating

[Aeron Chairs](#)

[Aside Chair](#)

[Caper Chairs](#)

[Celeste Seating](#)

[Celle Chairs](#)

[Eames Aluminum Group**](#)

[Eames Tandem Sling Seating](#)

[Embody Chairs](#)

[Equa 2 Chairs](#)

[Ergon 3 Chairs](#)

[Geiger Guest, Stacking & Stool Seating](#)

[Geiger Lounge Seating](#)

[Geiger Task Seating](#)

[Limerick Chairs](#)

[Mirra 2 Chairs](#)

[Public Office Landscape](#)

[Sayl Chairs](#)

[Setu Chairs](#)

[Swoop Lounge Furniture](#)

Desks & Tables

[Avice Table Collection](#)

[Canvas: Beam-Based](#)

[Canvas: Dock-Based](#)

[Eames Table*](#)

Desks & Tables, cont.

[Everywhere Tables](#)

[Exclave](#)

[Geiger Conference Tables](#)

[Geiger Occasional Tables](#)

[Intersect Portfolio](#)

[Layout Studio](#)

[Locale](#)

[Metaform Portfolio](#)

[Public Office Landscape](#)

[Renew Sit-to-Stand Tables](#)

[Setu Tables](#)

[Swoop Tables](#)

Files, Storage & Casegoods

[Canvas: Group Based](#)

[Canvas: Storage](#)

[Geiger Catalyst](#)

[Geiger Construct](#)

[Geiger Domino Storage](#)

[Geiger Ward Bennett Storage](#)

[Geiger Levels](#)

[Geiger Shelf](#)

[Geiger Tablet](#)

[Geiger Triuna](#)

[Meridian Pedestals](#)

[Meridian Lateral Files](#)

[Meridian Storage Cases, Powered
Storage & Bookcases](#)

[Meridian Storage Towers](#)

[Meridian Vertical Files](#)

[Tu Storage](#)



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*Eames Tables with laminate or veneer tops are located in the Herman Miller Collection Price book on pages 269-271, 274-275, 278-279, 282-283, 286-296, 299-302. The entire collection is not on state contract.

**Eames Aluminum Group indoor seating is located in the Herman Miller Collection Price book on pages 5-6, 69-70, 172-175. The entire collection is not on state contract.

FINET COMMODITY CODE(S): For Agency use only

42503000000 - BOOKCASES AND BOOKSHELVES, METAL

42506000000 - CHAIRS, METAL

42513000000 - CREDENZA UNIT, METAL

42520000000 - DESKS AND TABLES, METAL

42540000000 - FILING CABINETS, METAL: CARD, JUMBO, LATERAL, LEGAL

42594000000 - WORK STATIONS, MODULAR, SYSTEMS FURNITURE