**Herman Miller Verus™ Chair**

**Adjustment Guide**

**Seat Height**: Paddle-shaped lever on right side

- **To raise**: While taking your weight off chair, lift lever up.
- **To lower**: While seated, lift lever up.

At the proper height, your feet should rest flat on the floor.

**Seat Depth**: Lever under right side of seat

- **To increase depth**: Pull lever out, slide thighs forward to adjust seat; release lever.
- **To decrease depth**: Pull lever out, push seat back and release lever.

In the proper position, you will have approximately three-fingers of clearance between the back of your knees and the seat edge.

**Tilt Tension**: Long stem on right side with knob

- **To increase tension**: While seated, turn knob forward (toward + sign).
- **To decrease tension**: While seated, turn knob backward (toward – sign).

There are six positions on the tilt tension knob.

Set the tilt tension to control the resistance you feel when leaning back.

For the Semi Synchronous tilt with Tilt Limiter, the tension is pre-loaded to adjust to the user.

**Tilt Limiter**: Knob below left side of seat

- **To limit tilt range**: Turn counterclockwise to limit the level of recline
- **To release tilt limiter**: Turn clockwise to increase the level of recline

There are five positions on the tilt limiter knob.

Engage the tilt limiter when you want to sit in an upright or partially reclined position.
**Forward Tilt:** Front paddle on left side of seat

*Only available on some models.*

- **To position chair forward:**
  Recline fully and turn paddle forward.

- **To resume horizontal position:**
  Recline fully and turn paddle backward.

Engage forward tilt to support the thighs’ declined posture when performing intensive tasks such as keyboarding.

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**Arm Depth & Width:**

*Only available on some models.*

- **To adjust depth:**
  Grasp arm pad, push forward or back to desired position.

- **To adjust width:**
  Grasp armpad and pull in or push out.

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**Arm Height:** Button located on arm stalk under each arm pad

- **To raise or lower arm:**
  Push button and pull arms up or down to desired height.

For maximum comfort, your arms should make contact with the armpad without any lift at your shoulders.

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**Lumbar Height:** Levers on lumbar support

*Only available on some models.*

- **To adjust:**
  Slide lumbar support up and down to desired height

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**Footring Height:**

*Only available on Verus Stool.*

- **To adjust footring height:**
  Hold base with one hand, grasp footring spoke and turn counterclockwise (-) to loosen.

  Once loose, raise or lower footring to desired height.

  Hold collar with one hand, grasp footring and turn clockwise (+) to tighten. To secure, finish turning footring while holding base.