Verus[™] Task Chair Disassembly Instructions



Upholstered Back Step 1

1.1 Slide your fingers between the J-Bar and the cover, gently pry each corner.



How to disassemble your chair.

Tools Required



Step 2

2.1 Take out the 4 bolt screws from the J-bar by using T-30 torx power drive.



Step 3

1

3.1 Take out the upholstered back frame from J-bar.



4.1 Separate inner back shell using mallet.

Step 5

5.1 Take out the J-bar from tilt assembly by removing the 3 bolt screws using 13mm socket power drive.



Suspension Back Step 1

1.1 Remove three 13mm hex bolts using a wrench between the back and tilt.



Step 2

2

2.1 Remove the back assembly by rotating the back forward to dis-engage hook features.



Step 3 3.1 Depress snap.



Step 4

4.1 Remove lumbar assembly vertically.



Polymer Back Step 1

1.1 Remove three 13mm hex bolts using a wrench between the back and tilt.



Step 2

2.1 Remove the polymer back assembly by rotating the back forward to disengage hooks.



3.1 Remove two T-27 screws at the bottom of the back.



Step 4

4.1 Disengage back from pocket in spine by pulling forward on back.



Step 5

5.1 Remove two T-27 screws at the top of the back.



Step 6

6.1 Pull lower back forward and slide polymer back upward off of spine.



7.1 If present, remove lumbar system by disengaging lower track hook feature.

7.2 Lift lumbar track up and off of retaining hooks.



Step 9

9.1 Adjustable seat removal: Activate seats slide handle and slide tilt to the end stop.

Step 8

8.1 Loosen the cap screws to remove the arms by using a 13mm socket wrench.



Step 10

5

10.1 Fixed seat removal: insert phillips head screw driver into access port to release fixed seat plug.





11.1 Depress end stop snap using a screw driver.

Step 12

12.1 Remove tilt from seat pan by sliding tilt out of track. The adjustable seat will required the seat slide handle to be activated.





Step 13

13.1 Take out the tilt assembly from cylinder using mallet.



Step 14

6

14.1 Take out the cylinder from the base by using rubber mallet.



15.1 Hold base and pull hard to remove caster from base.



Verus[™] Work Stool Disassembly Instructions



Upholstered Back Step 1

1.1 Slide your fingers between the J-Bar and the cover, gently pry each corner.



How to disassemble your stool.

Tools Required



Step 2

2.1 Remove the 4 bolts from the J-bar using the T-30 torx bit.



Step 3

3.1 Take out the mesh back from J-bar.



4.1 Separate inner back shell using mallet.



Step 5

5.1 Take out the J-bar from tilt assembly by removing the 3 bolt screws using 13mm socket power drive.



Suspension Back Step 1

1.1 Remove three 13mm hex bolts using a wrench between the back and tilt.



Step 2

2.1 Remove the back assembly by rotating the back forward to dis-engage hook features.



Step 3 3.1 Depress snap.



Step 4

4.1 Remove lumbar assembly vertically.



Polymer Back Step 1

1.1 Remove three 13mm hex bolts using a wrench between the back and tilt.



Step 2

2.1 Remove the polymer back assembly by rotating the back forward to disengage hooks.



3.1 Remove two T-27 screws at the bottom of the back.



Step 4

4.1 Disengage back from pocket in spine by pulling forward on back.



Step 5

5.1 Remove two T-27 screws at the top of the back.



Step 6

6.1 Pull lower back forward and slide polymer back upward off of spine.



7.1 If present, remove lumbar system by disengaging lower track hook feature.

7.2 Lift lumbar track up and off of retaining hooks.



Step 9

- 9.1 Remove the seat assembly by sliding it forward.
- 9.2 Depress retainer tab to release seat.



Step 8

8.1 Loosen the cap screws to remove the arms by using a 13mm socket wrench.



Step 10

10.1 Adjustable seat removal: Activate seats slide handle and slide tilt to the end stop.



11.1 Fixed seat removal: insert phillips head screw driver into access port to release fixed seat plug.

12.1 Depress end stop snap using a screw driver.



Step 13

13.1 Remove tilt from seat pan by sliding tilt out of track. The adjustable seat will required the seat slide handle to be activated.



Step 14

14.1 Take out the tilt assembly from cylinder by pulling it hard.



15.1 Take out the footring from the cylinder by rotating the footring counter clockwise to unlock and slide footring off of cylinder.





16.1 Take out the cylinder from the base by using rubber mallet.



Step 17

17.1 Hold base and pull hard to remove caster from base.



Verus[™] Side Chair Disassembly Instructions



Step 1



How to disassemble your chair.



Step 2

2.1 Remove the seat by taking out the 4 screws in the bottom using phillips bit.



Step 3

3.1 Remove the seat.



4.1 Remove the 2 nuts holding the arms using 1/2 inch socket.



Step 5

5.1 Remove the arm. Repeat for opposite side.



Step 6

6.1 Using a rubber mallet, gently tap the top end of the arm from underneath and take out the arm.



Step 7

7.1 Using a rubber mallet, tap up evenly on both sides until the back comes out of the track.



Verus[™] Plus Chair Disassembly Instructions

Step 1

1.1 Remove the seat by taking out the 4 screws in the bottom using 3/16" Hex Bit.



How to disassemble your chair.

Tools Required





3/16" Hex



Rubber Mallet

Power Driver

1/2" Wrench

Step 2

2.1 Remove the seat.



Step 3

3.1 Remove the 2 nuts holding the arms using 1/2 inch socket.



4.1 Remove the arm. Repeat for opposite side.



5.1 Remove the back cover by taking out the 5 screw caps and screws, using a phillips bit.



Step 6

6.1 Remove the back by taking out the 4 screws in the back using a 3/16" hex bit.

